

**E-Procurement Cell
RANCHI UNIVERSITY, RANCHI**

e-Procurement Notice

Short E-Tender

Tender Reference No.- *RU/e-proc/58-61*

Date:- *20.02.2020*

1.	Name of the work	Lifting/auction of used examined answer books stored in University office and different Examination Centres of Colleges under Ranchi University.
2.	Date of Publication of Tender on website <i>http://Jharkhandtenders.gov.in</i>	20.02.2020 at 11.00 A.M.
3.	Submission of Bids started on Web Site	27.02.2020 at 11:00 A.M.
	Last date/Time for receipt of Bids	05.03.2020 at 4:00 P.M.
4.	Last date/Time for receipt of hard copy of Bids, EMD & Tender Document fee.	06.03.2020 at 2:00 P.M.
5.	Time of Opening of Technical Bids	06.03.2020 at 4.00 P.M.
6.	Name & address of office Inviting the tender	Registrar, Ranchi University, Ranchi
7.	Contact no. of Procurement officer	CCDC, R.U., 09431173410
8.	Helpline number of e-Procurement cell	9905107277, 8797622094

Any change in BOQ Amount can be seen on Website. <http://Jharkhandtenders.gov.in>

Further details can be seen on website <http://jharkhandtenders.gov.in>

Copy to:

1. The Advertising Manager, Times of India, Ranchi
2. The Advertising Manager, Dainik Jagran, Ranchi
3. The Advertising Manager, Hindustan, Ranchi

With a request to publish in their daily News-paper in one issue not exceeding Rs. 20,000.00

4. Director, Computer Centre for publication on University website.

20.2.2020
Registrar
Ranchi University, Ranchi

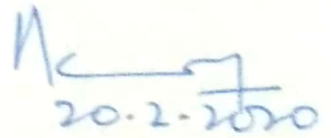
RANCHI UNIVERSITY, RANCHI

SHORT TENDER NOTICE

Short Tender Notice for lifting of used examined answer books stored in
University Office and different Examination Centres of colleges
under Ranchi University.

Ranchi University, Ranchi proposes to sell Used Examined Answer Books stored in University Office and different Examination Centres (in colleges) on "As is where is basis". The conditions of contract which will govern any contract made are as under. Any special conditions attached in tender will also be part of the conditions. If you are in a position to quote for auction in accordance with requirements stated in e-tender & tender form, you must also furnish all the information called for, along with your tender. This tender is non transferable. All legal matter in respect to this tender will be subject to jurisdiction of Hon'ble High Court of Jharkhand, Ranchi.

Online tender subject to terms and conditions annexed hereto and as per schedule of programme given below :-


20.2.2020

Registrar

Ranchi University, Ranchi



E-TENDER NOTIFICATION

Industries / Firms / Individuals desirous of purchasing old examined answer books are invited for E-tender in Ranchi University Office and in different Examination Centres of Colleges under Ranchi University.

A. Clarification of the Examined Old Answer Books:

Intending tenderers / bidders may inspect the examined answer books and satisfy themselves of the quantity, quality, location and terrain. He / she shall also satisfy the Terms & Conditions of the e-tender before participating. After conducting e-tender complaints, if any, will not be entertained regarding quantity, quality, terrain – etc. For the details, contact the office of the Deputy Registrar-II (Ranchi University Administrative Campus), Shaheed Chowk, Ranchi.

B. E-Tender Documents & Schedules will be available and tenders can be submitted in the website www.jharkhandetenders.gov.in from 27.02.2020 at 11:00am to 05.03.2020 at 4.00 pm. The E-Tenders will be opened on 06.03.2020. at 4.00 P.M. and after that the E-tender will be conducted as stipulated below. (Note- For schedules please see E-Procurement Notice published in Newspaper).

C. General matters

The Earnest Money Deposit (EMD) Rs. 25,000/- (Rupees Twenty Five Thousand Only) and Tender Cost Rs. 2,000/- (Rupees Two Thousand Only) should be submitted by way of demand draft favouring "Registrar, Ranchi University", payable at Ranchi. The prospective tenderers / bidders shall furnish his/her correct postal address at which notices & other communications can be sent and shall make his own arrangements to receive the notice/Invoices for payments and other communications in person or through his authorized agent. If the same are received back un-served or undelivered, it will be construed that such notices or communications are deemed to have been served on the tenderer/bidder and the University will not be responsible for the consequences, if any. The responsibility to receive promptly, all communications intended to the tenderer/bidder rests fully on the tenderer/bidder himself. The hard copy of the tender documents accompanied with cost of tender paper and earnest money in shape of bank draft from any Nationalized Bank in favour the "Registrar, Ranchi University". **The tenderers have to be submitted tenders in separate two sealed envelops i. technical & ii. price bids.** No interest shall be payable on the EMD / Security Deposit. The Tender Cost is not refundable under any circumstances. The Ranchi University will not be responsible for any inconvenience or loss to the Bidder while uploading / downloading the bid. Any clarification on furnishing e-tender can be obtained from NIC / E-Tender Help Desk available in the website www.jharkhandetenders.gov.in.

D. Confirmation of Acceptance

On completion of e-Tender, the offerer of highest amount will be considered for acceptance of the offer. The University will also have the right to re-tender/auction if the highest offered amount is not satisfactory. Mere acceptance of bid/opening of tenders by the officer cannot be deemed as acceptance of the auction bid/tender, unless it is confirmed by the Registrar, Ranchi University, who may confirm or reject any auction/tender, including the highest auction bid/tender, without assigning any reasons thereof. If equal amounts are offered by more than one tenderer, the matter will be settled as per existing norms. In case of any matter/dispute that may arise in the context of E-Tender decision of the Registrar, Ranchi University or his Authorized Officer who is conducting the E-Tender/auction shall be final. The successful e-tenderer / bidder (which will hereinafter be referred as "Purchaser") shall be issued a Confirmation Order. The Purchaser shall comply with the Terms & Conditions furnished herewith and shall execute an Agreement in this regard.

Terms & Conditions

1. On the date of Confirmation Order or on approval of rate, Rs.2.00 Lakh only shall be deposited by selected firms in advance in Ranchi University Examination Fund through challan of Oriental Bank of Commerce, Ranchi University Campus. If the 5th day happens to be a holiday, the amount can be remitted on the next working day. Award of Contract will be issued to the purchaser only after executing the bounded agreement, remitting the value, relevant taxes at the rate in force and further amount shall be deposited by the selected firm for further lifting of used answer books on proper assessment.
2. The terms and conditions of agreement with the purchaser shall be as specified in the "Terms and Conditions of Agreement". The Registrar or any other officer authorized by him shall be the authority competent to enter into agreement with the purchaser on behalf of the University.
3. GST, FDT, IT and other taxes as applicable or modified from time to time shall be paid by the purchaser as per the provisions of the GST Act & the Rules and any other such rules made there under by the Government in addition to the rate quoted. This amount shall be remitted by the purchaser and the documents shall be produced before the officer of the University concerned at the time of execution of agreement.
4. No extension of contract period shall be granted on ordinary ground. Under very special circumstances, for good and sufficient reasons, the Registrar, Ranchi University, Ranchi may grant extension of time for 7 days (Seven days) on realization of a penalty of Rs.1000/- (Rupees One Thousand only).
5. The purchaser or his authorized agent shall be present at all times in the contract site. He shall employ an agent or agents to assist him in the work only with due approval by the Registrar, Ranchi University who may at his discretion grant approval on submission of request of the purchaser giving details such as name, residential address a specimen of the signature and an Id proof of the person proposed to be appointed as agent(s). The Registrar, Ranchi University reserves to himself the power to reject any of those persons proposed to be appointed as agent by the purchaser. The purchaser shall not engage as his agent or workmen any person already engaged by the University or other contractors for any other works in the area.
6. The purchaser shall be fully responsible for the acts of himself, his agents, and workmen and of all persons engaged by him to lifting up of old examination answer books or to perform any act under this contract.
7. The purchaser shall provide each of his agents and other workmen with a written authorisation, which should show his name, parentage, residence and period for which it is valid. The authorization must always be produced when demanded by any officer of the University.
8. The purchaser shall commence work in the site from one end and shall proceed to the other end in an orderly and systematic manner, under the supervision of security staff or any other persons authorised by the University.
9. If in the course of working it is found by the University that the progress of work in the contract site is not satisfactory, the University may cancel this agreement after giving one week written notice to the purchaser and make other arrangements for carrying out the works at the risk and loss of the purchaser. In such case the purchaser shall not be entitled to any profit the University may derive from this arrangement.
10. Where the material is stocked in the site / temporary dumping yard, the purchaser shall make his own arrangements to safeguard the produce in an appropriate manner besides insuring the same against any calamities. The University will not be responsible for any loss or damage within the contract site.

11. The purchaser shall not be entitled to claim any compensation whatsoever in case the University is not able to make available the contract site for extraction by the purchaser due to unforeseen circumstances like floods, cyclone, tempest, disease, pest drought or any other natural calamities or by reason of any wrongful acts committed by any third party or any other reason whatsoever.
12. The University will not be responsible for any loss or damage that may be caused to the produce sold to the purchaser as a result of fire, floods, theft or any other natural calamity from the date of handing over of the contract site for felling and extraction till weightment at the purchaser's final destination.
13. Force majeure: The University may revoke the agreement and withdraw from the compliance of the same in the event of circumstances beyond its control and in such an event it shall not be liable for any damage or loss, if any, to the purchaser.
14. The Security Deposit will be refunded only after the successful completion of contract after producing clearance certificates of GST, Income Tax – etc. If there is any liability outstanding, that will be adjusted from the Security Deposit of the purchaser.
16. The cancellation of Confirmation Order & License and the forfeiting the money paid by the purchaser shall be effective from the date of the order. The Order would be communicated either by Registered Post or Personal delivery.
17. Tenderer shall give a certificate alongwith tender paper that used answer books shall be recycled and after recycling process, firm shall provide a certificate in this regard that all materials has been recycled otherwise EMD amount shall not be refundable.
18. After evaluation of Technical Bids, financial bids will be opened.
19. The rate should not be less than the earlier quoted rate of Rs.14,500.00 per Metric Ton.
20. The highest rate quoted by the bidder will be qualified for lifting of old answer books.

ACCEPTANCE & DECLARATION

To,
Registrar,
Ranchi University, Ranchi

Dear Sir,

1. I/We, the bidder/s do hereby state that, I/We have read the entire terms and conditions of the online auction for Sale including the disclaimer clauses and understood them fully. I/We, hereby unconditionally agree to conform with and to be bound by the said terms and conditions and agree to take part in the lifting of Old Examination Answer Books by Ranchi University, Ranchi.

2. I/We further declare that I/We intend to purchase the above-referred material from Ranchi University for our own use/business and that the information revealed by me/us in this acceptance form is true and correct to the best of my/our belief. I/We understand and agree that if any of the statement/information revealed by me/us is found to be incorrect and/or untrue, the bid/s submitted by me/us is liable to be cancelled and in such case the Earnest Money Deposit paid by me/us is liable to be forfeited by the seller and the seller will be at liberty to annul the offer made to me/us at any point of time.

3. I/We also agree that after my/our offer/bid placed by me/us for purchase of the material is accepted by the seller and I/we fail to accept or act upon the terms & conditions of the offer letter or am /are not able to complete the transaction within the time limit specified in the offer letter for any reason whatsoever and /or fail to fulfill any/all the terms & conditions of the auction catalog and offer letter, the Earnest Money Deposit/Security Deposit, are liable to be forfeited by the seller and that the seller has also a right to proceed against me/us for specific performance of the contract, if so desired by the seller.

4. The decisions taken by representatives of seller shall be binding on me.

5. I also undertake to abide by the additional conditions if announced during the auction including the announcement of correction in catalogue and/or additions or deletions of items being offered for sale.

6. The undersigned is authorized representative of the company.

7. We have studied the Terms and conditions as mentioned in Tender of Ranchi University and confirm our agreement to them.

8. We, hereby confirm that we will honor the Bids placed by us during the auction process.

9. We have understood the e-tender process & will be responsible for filing bids.

Signature of Authorized Signatory
with Name and Seal

PARTICIPATION IN E-TENDER

Sl.No.	Documents required for bidders	Compliance (YES/NO)
1.	Certified true copy of Firm details.	
2.	Sales Tax, GST Registration	
3.	Copies of PAN No., & TIN No	
4.	Shop Establishment license	
5.	Photograph of the owner & Bidder	
6.	Registration Application on Company's letter head.	
7.	Declaration Form	
8.	Income Tax Return of last 03 years Acknowledgement copy	
9.	Experience (attach copy)	

Signature of Authorized Signatory
with Name and Seal.

FORM – 1

FINANCIAL BID

Note: Documentary evidence is required to establish fulfillment of all conditions mentioned herein.

1. EMD FEE: Rs.25,000/-

(Details of DD amount, Bank name, DD No.)

2. Name of the Company/Firm/Agency/Individual :

The Bidder Company/Firm/Agency should have been registered under the law as applicable.

(Attach relevant documents for Registration Details).

3. Address of Office :

Sl.No.	Description	Locations	Rate in Figures per Metric Ton (Rs.)	Rate in Words (Rs.)
1.	Sell/Lifting of Used Examined Answer Books stored in University Office and different Examination Centres (in colleges) under Ranchi University, Ranchi	1. Ranchi University copy Room, 2.Nirmala College, Ranchi 3.Gossner College, Ranchi 4.Multi Purpose Examination Hall, Ranchi University		

Note : The rate should not be less than the earlier quoted rate of Rs.14,500.00 per Metric Ton.

Signature of Authorized Signatory
with Name and Seal.